



Attending by telephone

The Court has facilities for people to attend Court by telephone. You can use the facilities to:

- attend a court event
- give submissions
- give evidence
- call a witness to give evidence

Step 1: Ask whether other parties object to telephone attendance

Before making a request to use electronic communication via telephone, you must tell each other party and any independent children's lawyer that you intend to do this and ask them whether they object.

You will need this information to complete the next step.

Step 2: Request to attend by electronic communication

See the [Attending by phone or video link](#) webpage on the Court's website for more information on how to request to attend by telephone. You need to have your request approved before completing this form. The process is different depending on whether the hearing is a trial before a judge or a non-trial court event.

Step 3: After you have submitted this form

After you have submitted this form, if the telephone contact details or arrangements for the telephone conference need to be changed or updated, please contact the Court via one of the contact methods below.

There are no costs payable to the Court for telephone links, except for overseas telephone links. You will be advised of the call cost for overseas phone links if this applies to your situation.

More information

If you need further information about telephone link facilities of the Family Court of Western Australia, please contact:

Call Centre, Family Court of Western Australia

Telephone: (08) 9224 8222

Email: family.court@justice.wa.gov.au



Telephone Attendance Booking Form

Person Requesting Telephone Attendance Booking

Name	Mr/Ms
Company/Agency	
Address	Street
Address	Suburb State Postcode
Telephone	Work () Home () Mobile
Email address	

Family Court File Details

Parties Names	
File Number	

Details of Court Event

Date & Time	Date / / From am/pm To am/pm
Reason	Witness Evidence <input type="checkbox"/> Legal Submissions <input type="checkbox"/> Conference / Meeting <input type="checkbox"/> Other <input type="checkbox"/>
Room to be Booked	Courtroom <input type="checkbox"/> Conference Room <input type="checkbox"/> Counselling Room <input type="checkbox"/>

Telephone Details (the telephone number you want the Court to call on the event date and time)

Telephone Number	()
Name of Person	
Role in Proceedings	Party <input type="checkbox"/> Witness <input type="checkbox"/> Other (describe)

I acknowledge that a booking for an overseas telephone link will incur a line fee.

Requestor's Signature	
Signature Date	/ /