



CONCILIATION CONFERENCE PARTICULARS

▪ Type or print clearly

File Number:	Date of conference
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Name of the party filing these particulars	
Name of the other party	

Date of commencement of co-habitation	
Date of marriage (if applicable)	
Date of separation	
Details of any existing restraining orders (attach a copy if you have not already provided a copy to the Court)	

CHILDREN	
Number of children	
Age of each child	
Person with whom children live	

APPLICANT

Age	
Occupation	
Gross Income (per week)	

RESPONDENT

Age	
Occupation	
Gross Income (per week)	

ASSETS

DESCRIPTION	CURRENT VALUE
List all assets owned by parties solely and jointly, e.g.: cash, bank accounts, motor vehicles, real estate, furniture & effects, insurance policy surrender values.	\$
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
	TOTAL \$

LIABILITIES

DESCRIPTION	CURRENT DEBT
List all liabilities, e.g. mortgages, overdrafts, loans, credit cards, hire purchase, legal fees etc	\$
1	
2	
3	
4	
5	
6	
7	
8	
	TOTAL \$

SUPERANNUATION

- If a superannuation splitting order is sought a completed Superannuation Information Form must be attached for each superannuation fund. To access the Form see the Kit: [Superannuation Information Kit \(familycourt.wa.gov.au\)](http://familycourt.wa.gov.au)

Applicant's Superannuation CURRENT VALUE	\$
Respondent's Superannuation CURRENT VALUE	\$

IMPORTANT FACTORS

- List in point form the important issues (e.g. differences in contributions, inheritances, gifts, health, future needs, ability to work, support of children, disparity in financial resources etc.)

1

2

3

4

5

YOUR PROPOSAL FOR THIS CONFERENCE

State your proposal for the division of assets and liabilities

DESCRIPTION ASSETS	Assets to be retained by APPLICANT \$	Assets to be retained by RESPONDENT \$
1		
2		
3		
4		
5		
6		
7		
Amount of any cash adjustment to be received by you or by the other party		
TOTAL		

YOUR PROPOSAL FOR THIS CONFERENCE (continued)

DESCRIPTION LIABILITIES	Amount owed on each liability to be retained by APPLICANT \$	Amount owed on each liability to be retained by RESPONDENT \$
1		
2		
3		
4		
5		
6		
7		
8		
Amount of any cash adjustment to be paid by you or the other party		
TOTAL		
NET TOTAL (Assets less Liabilities)		

PERCENTAGE DIVISION

PERCENTAGE DIVISION OF NET ASSETS BASED ON CONTRIBUTIONS ONLY

Applicant to retain _____ per cent of the net assets

Respondent to retain _____ per cent of the net assets

ADJUSTMENT TO THIS PERCENTAGE DIVISION BASED ON SECTION 75(2) FAMILY LAW ACT or SECTION 205ZD(3) FAMILY COURT ACT FACTORS

Adjustment to applicant of *plus / minus* _____ per cent

Adjustment to respondent of *plus / minus* _____ per cent

OVERALL PERCENTAGE DIVISION PROPOSED:

Applicant _____ per cent

Respondent _____ per cent

SIGNATURE		
Signature of person who prepared this form	print full name	date

applicant solicitor for applicant respondent solicitor for respondent